



MAGDALEN COLLEGE SCHOOL
INDEPENDENT DAY SCHOOL FOR BOYS 7 - 18 AND SIXTH FORM GIRLS



Information Pack

Apprentice Groundsperson

Closing date: Sunday, 14th July 2019 (Early applications encouraged)

Possible start date: August 2019

Oxford OX4 1DZ Telephone 01865 242191
Email: master@mcsoxford.org · www.mcsoxford.org

Registered Company 2106661 Registered Charity 295785



Introduction from the Master, Helen Pike

Magdalen College School is a remarkable place. We are now well into our sixth century, and our former pupils include scholars, war heroes, musicians, Olympians, two Nobel Prize laureates, a Hollywood film director, and a saint. Our success in public examinations, in securing places at top universities, and in an astonishing array of extra-curricular pursuits ensures that we continue this proud tradition. We do so by nurturing the individual potential of each of our pupils, and above all we believe that learning is as fun as it is fulfilling.



Magdalen College School was founded in 1480 by William of Waynflete: schoolmaster, bishop of Winchester and Lord Chancellor of England. Being of humble origins, Waynflete was determined that others of ability should be given the opportunity to learn, to serve and to prosper as he did. And so MCS offers a transformative education in our global university city, the community to which we contribute.

We attract and retain the best staff and MCS is a stimulating, welcoming and thriving environment in which both to learn and to work.

A lot happens at MCS. The various sections of our website (www.mcsoxford.org) including the recent [News](#) will give you an impression of our school.

Thank you for your interest.

H. C. Pike



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The School

Magdalen College School, founded in 1480 by William of Waynflete, is one of the country's leading independent day schools. It is situated in an enviable location at the heart of Oxford beside the River Cherwell.

The Role

The school is seeking to appoint a Grounds Apprentice to assist with the day-to-day set up and maintenance of the School's sports pitches and surrounding grounds. This is a



fantastic opportunity for anyone with a keen interest in Sportsturf. You will join a friendly and professional team to learn more about Groundsmanship. Duties of the role will include, but not be restricted to:

- Wicket preparation
- Grass cutting
- Line marking
- Scarifying and feeding
- Outfield mowing
- Ground repairs
- Machinery maintenance
- Tree work
- Astro turf upkeep
- Hard landscaping (e.g. paths, fences and hedges upkeep)



Training will be provided in the workplace through Myerscough College where the successful candidate will work towards a Level 2 Apprenticeship Sports Turf Operative Apprenticeship. The successful candidate will then be eligible to join the IOG Register of Turf Management Professionals.

Qualifications required

Qualifications demonstrating sound literacy and numeracy skills (e.g. GCSE English and Maths A*-C (or equivalent)) are desirable.

Functional Skills

- Level 1 English
- Level 1 Mathematics

The Department

The Grounds department is a thriving and friendly team dedicated to maintaining an exemplary standard of maintenance to the School's grounds and gardens.

Hours and remuneration

Monday-Friday – 08:00-17:00 with 1 hour for lunch. Occasional weekend working when required.
£10,000 per annum dependent upon age and experience.

The Candidate

The ideal candidate will have a passion for both sports and the outdoors and be physically able to work outdoors in all weathers with a high level of manual work. A high level of enthusiasm and willingness to learn is essential, alongside the ability to work flexibly and independently. Candidates



will be screened as part of the recruitment process and must be able to work at Level 1 in Functional Skills (Maths and English) in order to undertake this Apprenticeship.

Please note that candidates with any qualification at Level 4 or above, including university credits, are ineligible and will not be considered for an Apprenticeship.



Application Process

Candidates should submit the Application Form for Support Staff which can be found on the Job Vacancy link of the website (www.mcsoxford.org). To access [click here](#). This should be emailed together with a cv and covering letter of application to the Recruitment Officer, Mrs Sarah Hunter, (applications@mcsoxford.org). All

documentation should be sent no later than **Sunday 14th July** . The school's preferred method of communication is by email and it will not be necessary to send a hard copy of the documents by post.

We anticipate holding interviews on Wednesday 17th July and will be in contact with shortlisted candidates by telephone. **We reserve the right to change the interview date if necessary.**

Safeguarding Policy

Magdalen College School is committed to the safeguarding of pupils, and any offer of employment will be subject to an enhanced DBS disclosure, the receipt of satisfactory references, the school's pre-employment medical questionnaire, and sight of relevant original ID documentation.



Benefits

A free lunch is provided in the Dining Hall during term time. Use of School sports facilities when available.

Additional Information

If you have any questions or require additional information, please contact the Recruitment officer: 01865 253401.

Please note that MCS is an inner-city school, with limited parking. Candidates who have been offered a post will be invited to make representations in the preceding Trinity Term to the Usher (Senior Deputy Head) for a parking space.